Long Wharf Theatre Job Posting

COVID Safety Officer

Department: Operations/Production
Reports to: Operations Manager
Direct Reports: N/A
Classification: This is a temporary, non-exempt (hourly) position
Compensation: $18.00/hour
Dates: QUEEN // April 14 – June 5, 2022
How to apply: Please submit resume and cover letter to human.resources@longwharf.org.
Please include in the subject line: “CCO– Q”

The Invitation:

Long Wharf Theatre is a gathering place dedicated to producing boundary-breaking theatre with and for its kaleidoscopic communities. We believe that theatre is for everyone, and that art and activism can live side by side. We are committed to building boundary-breaking theatre with, for, and by the greater New Haven community.

The Work Environment and Culture:

The leadership at LWT cares deeply about staff culture and development. Members of the LWT staff are encouraged to engage in courageous conversations within departments and interdepartmentally. There is a belief within the organization that great art comes from great relationships. LWT supports and cares for team members as a reflection of the quality of artistic exploration on our stages.

The Duties (including, but not limited to):

• Attend rehearsals, performances, and production meetings. Observe all of these from the perspective of COVID staging safety and contact tracing.
• Enforce the proper use of PPE and social distancing during the rehearsal process.
• Facilitate testing and related policies for all persons in the designated testing group.
• As needed, present details of COVID safety plan and be available for questions/
• Facilitate symptom screening for all rehearsal attendees at the top of each rehearsal/performance and after each meal break.
• Distribute and refill hand sanitizer and cleaning supplies as needed.
• Disinfect high touch points in rehearsal at least once a day.
• CCO will assist COVID Team in contact tracing. In the event of a positive case, CCO will follow-up with the person who tested positive (after Supervisor tells person they’re positive) to contact trace.
• Maintain a binder with all contact tracing, symptom checking, testing results, and policy changes for the length of contract.
• Maintain compliance with all company policies and procedures
• Other duties as assigned by the Operations Manager or Director of Production as relate to COVID safety.

The Skills & Expertise Needed:

• Excellent written and verbal communication skills.
• Critical thinking and troubleshooting.
• Maintain regular punctual attendance.
• Commitment to working within an organization dedicated to advancing anti-racism, gender equity, and radical inclusion.
• Provable eligibility to work in the US.
The Experience Needed:

- Experience with theatrical productions such as COVID safety, stage management, front of house, company management, or run crew.
- Certification from an approved COVID Compliance Officer Training. **(for the right candidate we can provide training.)
- Interest in/knowledge of live theatre or the performing arts.

*Full vaccination against COVID-19 is required as a condition of employment.*